

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT
REGULAR MEETING of the BOARD OF TRUSTEES
Tuesday, August 18, 2026, at 6:30 p.m. at the Library, 407 Lincoln Avenue, Fox River Grove

MINUTES

CALL TO ORDER AND ROLL CALL – 6:30 p.m. by President Augle. Gipson, Meshes, Miller, Christianson, Bunton, and Director Komala present. Cooper absent.

BUDGET & APPROPRIATION HEARING – Komala updated the board on the few changes from the Tentative B&A. The balanced budget is based on a levy with a 2.5% increase over the current year's tax extension. This is lower than CPI (2.7%) which the Library could reasonably expect to receive.

INPUT FROM CITIZENS – Bridgett Kaiser, Adult and Technical Services Manager, and Alyssa Klusek, Youth Services Manager present. Andre Ammelounx signed in as a citizen but soon realized he was at the wrong meeting as he wanted to be at the Village of Fox River Grove board meeting.

CORRESPONDENCE AND LIBRARY NEWS – All correspondence discussed.

1. Illinois Secretary of State: 2026 Illinois Public Library Per Capita Grant Award Letter – Komala answered Miller's questions about where the Per Capita Grant funding comes from.
2. Illinois Secretary of State: Fiscal Year 2027 Technology Security Grant Award Letter – Komala applied to the new grant and was awarded funding for a firewall, access points, and IT service hours for configuration, installation, and updates.
3. Attorney Memo: B&A Ordinance Reminder
4. Attorney Memo: Election of Library Trustees
5. Attorney Memo: Revised Deadlines for Compliance with New Rules on Web Content/ADA Accessibility

CONSENT AGENDA

1. Items to be included in Consent Agenda
 - a. June 2026 Financial Reports, Disbursements, and Transfer of Funds of \$52,200
 - b. July 2026 Financial Reports, Disbursements, and Transfer of Funds of up to \$45,000
 - c. Minutes from the May 19, 2026, Regular Board Meeting
 - d. Revised Board Bylaws
2. Consent Agenda Approval (voice vote) – Meshes voted to approve. Gipson seconded. Roll call vote. All ayes. Cooper absent.

SPECIAL REPORTS

1. Library Director + District Calendar – Meshes asked how many survey results the Library was hoping to get. Komala would like to ideally receive a few hundred. Trustees brainstormed ways to get more completed and asked if the survey deadline should be extended.
2. Youth Services – Klusek updated trustees on the décor improvements in Youth Services, including Pat Marek from All Ways Art Gallery painting a cloud mural above the J Fiction section; Klusek and Kaitlyn Tippery, Youth Services Programmer, have been painting the Book Nook in a Nordic theme to give it more color. Klusek used a Rotary Club grant to purchase Yotos and Tonies to add to the youth services AV collection.
3. Adult Services – Bunton noted the makerspace and buttons. Kaiser showed trustees different projects the staff has been testing in the makerspace.
4. IT Services
5. Mobile App

UNFINISHED BUSINESS

1. Library Operating Hours – Komala provided results so far from the Strategic Plan Survey 2026 that pertain to operating hours and/or physical library access. Of the 74 responses received at the time, 28% wished for later operating hours, a negligible number mentioned earlier opening hours, and 9.5% wanted Sunday hours. Bunton asked if the managers had spoken to their staff about expanding hours. Both said their staff responded favorably. Trustees asked to keep Library Operating Hours as an unfinished business item in the next meeting agenda.

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NEW BUSINESS

1. Ordinance 2026-01: 2026-2027 Budget & Appropriation Ordinance – Meshes moved to approve. Miller seconded. Roll call vote. All ayes. Cooper absent.
2. Resolution 2026-02: Authorize Transfer to the Special Reserve Fund – Gipson moved to approve the transfer of \$100,000 from the General Fund to the Special Reserve Fund with the typo in the Date of Posting year corrected from 20256 to 2026. Bunton seconded. Roll call vote. All ayes. Cooper absent.
3. Recommendations Following Semi-Annual Review of Closed Session Minutes – Bunton and Meshes reviewed the closed session minutes and recordings. Bunton moved to approve new closed session minutes for meeting on 2/17/2026; open closed session minutes for meeting on 2/17/2026; maintain recordings for closed sessions on 1/15/2013, 6/18/2013, and 5/20/2014 (minutes do not exist and cannot be created from cassette tape recordings due to poor quality); approve destruction of the verbatim recording for the meeting on 2/18/2025. Gipson seconded. Roll call vote. All ayes. Cooper absent.
4. FOIA Information for 2026-2027 – FOIA informational document was updated for the new fiscal year. Bunton moved to approve. Christianson seconded. Roll call vote. All ayes. Cooper absent.
5. IPLAR 2025-2026 Wrap-Up and Certification – Augle and Christianson audited the secretary's board book. Komala will submit the secretary's audit page electronically on the IPLAR portal. There is a new field on the report to track trustee training hours. Komala will add 3.25 additional hours to the trustee training field before submitting. Bunton moved to certify the 2025-2026 IPLAR. Meshes seconded. All in favor. All ayes. Cooper absent.
6. Strategic Plan 2022-2026 Update + 2026 Survey – Komala highlighted last year's achievements made toward achieving goals of the 2022-2026 Strategic Plan. The update is posted on the FRGML website. No new objectives have been set as new goals will be determined in a new strategic plan. Bunton asked if there was a way to get the survey in the hands of School District 3 families, perhaps the backpack mail at Algonquin Road School and pushed to students at the Middle School.
7. 2027 Consolidated Election – Komala noted there are three (3) x 4-year-term open seats for the Fox River Grove Public Library District in 2027. Miller deputized staff members Komala, Kaiser, Klusek, Laura Bright, and all Adult Services staff for the purpose of receiving filing papers from Library Board Trustee candidates. Komala provided Bunton and Gipson with courtesy packets at their request and urged trustees to let neighbors know about upcoming local elections. Komala also mentioned the Library's September 2026 program about how to run for local office.

TRUSTEE COMMENTS – Miller was unable to attend the FRGML Summer Picnic but was glad to hear it went well despite the weather. He is glad the staff organizes it and hopes it continues. Miller noted the next regular board meeting is scheduled for Tuesday, September 15, 2026, at 6:30 p.m. at the Library.

ADJOURNMENT – Bunton moved to adjourn at 7:42 p.m. Christianson seconded. All in favor. All ayes. Cooper absent.

The next regular board meeting is scheduled for Tuesday, September 15, 2026 at 6:30 p.m. at the Library.

Respectfully submitted,

Melanie Augle, President

Stephen Miller, Secretary