

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT
REGULAR MEETING of the BOARD OF TRUSTEES
Tuesday, June 16, 2026, at 6:30 p.m. at the Library, 407 Lincoln Avenue, Fox River Grove

MINUTES

CALL TO ORDER AND ROLL CALL – 6:30 p.m. by President Augle. Christianson, Gipson, Meshes, Bunton, Cooper, Miller, and Director Komala present.

INPUT FROM CITIZENS – Bridgett Kaiser, Adult and Technical Services Manager, and Larry Bailey, maintenance person, were present.

SPRING FACILITY WALKTHROUGH – Komala led the walkthrough of all exterior and interior spaces and pointed out items worked on during the 2025-2026 fiscal year. A list was compiled of items to be addressed: power wash the memorial garden rocks, remove start of mud wasp nest on back wall eave, tuckpoint bottom of pillar outside emergency exit, clean water fountain spouts, and seasonally swap accessible parking signs to even out wear. Larry Bailey left the meeting at 7:10 p.m.

CORRESPONDENCE AND LIBRARY NEWS – All correspondence was discussed.

- 1) Illinois.gov: Residents and visitors invited to explore America's roots with Illinois America 250's keepsake Passport to Illinois – Komala offered the trustees a Passport to Illinois to keep.

CONSENT AGENDA

- 1) Items to be included in Consent Agenda
 - a) May 2026 Financial Reports, Disbursements, and Transfer of Funds of up to \$47,800
 - b) Minutes from the April 21, 2026, Regular Board Meeting
 - c) Regular Board Meeting Dates 2026-2027
 - d) Holidays, Closings, and Late Openings 2026-2027
- 2) Consent Agenda Approval (voice vote) – Meshes moved to approve. Bunton seconded. Roll call vote. All in favor.

SPECIAL REPORTS

- 1) Trustee Liaisons – Komala noted that going forward the contents of the Trustee Liaison report will be included in the Director's report. Augle wanted to know what was in the lockbox staff member Eve left for the Youth Service department. Komala said the clues had not led staff to the code yet, but she would notify trustees once the box was opened. Bunton urged trustees to support the Friends of the Library's dine and share events. Miller noted the book club has rescheduled their meeting during the FOL's Kuwa Sushi fundraiser day.
- 2) Library Director + District Calendar
- 3) Youth Services
- 4) Adult Services
- 5) IT Services
- 6) Mobile App

UNFINISHED BUSINESS (all possible action items)

- 1) Library Operating Hours – Komala noted the strategic plan survey will be live by August, and there should be some data available by the August regular board meeting. Community feedback on the survey will help guide how to adjust operating hours.
- 2) Trustee Roles – Komala drafted a new Bylaws of the Board of Trustees where the trustee liaison roles were removed from the Trustee Membership & Expectations section 2.11. Komala also added in Meetings section 4.1 that the board will not meet in March of even-numbered years when a general primary election occurs. The new Bylaws will be on the August 18, 2026 consent agenda for approval.

NEW BUSINESS (all possible action items)

1. Tentative 2026-2027 Budget & Appropriation Ordinance and Operating Budget – Komala and Treasurer Meshes met to discuss the Tentative B&A and Operating Budget. The balanced budget is based on a levy with a 2.5% increase over the current year's tax extension. Komala will update the final B&A to reflect the cash on hand per fund as of 7/1/2026, per capita grant amount, interest allocated accurately between the general and special reserve funds, amount of transfer to

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the special reserve, and any other necessary items for the August regular meeting. Miller moved to approve the Tentative 2026-2027 B&A and Operating Budget. Christianson seconded. Roll call vote. All ayes.

2. Designate Trustees for Semi-Annual Review of Closed Session Minutes – Meshes and Bunton were designated to review the closed session minutes and bring recommendations to the August regular meeting.
3. Designate Trustees for Annual Secretary's Board Book Audit – Christianson and Cooper were designated to audit the secretary's board book for the 2025-2026 fiscal year.

TRUSTEE COMMENTS – Secretary Miller noted there is no regular meeting scheduled for July 2026. The next regular board meeting is scheduled for Tuesday, August 18, 2026, at 6:30 p.m. at the Library. It will include the Budget & Appropriation hearing and ordinance.

ADJOURNMENT – Bunton moved to adjourn at 7:30 p.m. Meshes seconded. All in favor. All ayes.

The next regular board meeting is scheduled for Tuesday, August 18, 2026 at 6:30 p.m. at the Library.

Respectfully submitted,

Melanie Augle, President

Stephen Miller, Secretary