

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT
REGULAR MEETING of the BOARD OF TRUSTEES
Tuesday, May 19, 2026, at 6:30 p.m. at the Library, 407 Lincoln Avenue, Fox River Grove

MINUTES

CALL TO ORDER AND ROLL CALL - 6:35 p.m. by President Augle. Miller, Cooper, Gipson, Christianson, Meshes, and Director Komala present. Bunton absent.

INPUT FROM CITIZENS - Bridgett Kaiser, Adult and Technical Services Manager, and Kelly Johnson, Youth Services Manager, present.

CORRESPONDENCE AND LIBRARY NEWS – All correspondence discussed.

- 1) 2026 Distribution Schedule for 2025 Real Estate Taxes – Komala noted these dates are the last date to be deposited. The distributions are often deposited up to a week earlier.
- 2) Attorney Memo: Chronology for Financial Ordinances – The lawyer provided the statutory deadlines for financial ordinances. Komala determines which regular meeting dates to align with compliance with these deadlines.
- 1) Chicago Tribune: A boost for bibliophiles? –The Illinois bill would prevent publishers from charging libraries more than the public for the same item or imposing checkout limits on temporary licenses. Komala noted the bill passed in the House unanimously and that it now moves to the Senate for approval.

CONSENT AGENDA

- 1) Items to be included in Consent Agenda
 - a) April 2026 Financial Reports, Disbursements, and Transfer of Funds of up to \$38,500
 - b) Minutes from the February 17, 2026, Regular Board Meeting
- 2) Consent Agenda Approval (voice vote) – Meshes moved to approve. Miller seconded. Roll call vote. All ayes. Bunton absent.

SPECIAL REPORTS

- 1) Trustee Liaisons – Komala encouraged trustees to meet the new Youth Services Clerk, Sara Hadfield.
- 2) Library Director + District Calendar
- 3) Youth Services
- 4) Adult Services – Augle noted the teens in the Library trying out the makerspace sneak peek. Kaiser mentioned that a sublimation printer for the makerspace was just purchased.
- 5) IT Services
- 6) Mobile App

UNFINISHED BUSINESS

- 1) Library Operating Hours – Komala noted a strategic plan survey will be promoted in the August & September 2026 newsletter. The survey will be promoted at the FRGML Summer Picnic as well, with an “early-bird” incentive to encourage residents to complete the survey. Miller theorized that the survey would show the public would like the Library to open earlier; Christianson agreed. Komala believes the new fiscal year budget will likely allow for an additional 10 hour/week clerk, which is a good step forward for being able to staff additional operating hours, and that extending operating hours is a long-term goal rather than immediate in the 2026-2027 fiscal year.
- 2) Trustee Roles – Meshes proposed removing liaison roles entirely as trustees agreed the “liaising” component is absent. Komala can email the entire board instead of the individual liaisons with updates in various topics. Ad hoc committees are already in the Board’s bylaws and can be used as needed. Gipson would like to see some sort of preliminary policy review oversight added to the Vice-President role in the Bylaws. Komala will put together a draft of the Board Bylaws incorporating these recommendations.

NEW BUSINESS

- 1) Collection Development Policy – Gipson moved to approve. Meshes seconded. All in favor. All ayes. Bunton absent.

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- 2) DRAFT Regular Board Meeting Dates 2026-2027 – Gipson proposed removing the March board meeting from the calendar. The board felt the March meeting should be left on the calendar but noted the President could cancel the meeting in advance if they feel the agenda is light, as pointed out by Meshes. The finalized document will be in the regular June meeting's consent agenda.
- 3) DRAFT Holidays, Closings, and Late Openings 2026-2027 – No proposed changes. The finalized document will be in the regular June meeting's consent agenda
- 4) Engagement Contract for 2025-2026 Audit from ATA Group – Komala noted ATA Group has performed the library audit in recent years. The contract only increased \$200 from the 2024-2025 audit and is still a lower cost from prior years. Meshes moved to approve. Cooper seconded. Roll call vote. All ayes. Bunton absent.
- 5) Plan Spring Facility Walkthrough – Komala proposed the annual walkthrough be an agenda item on the June 16, 2026, regular meeting as was done last year.
- 6) Insights from ATLAS Trustee Day 2026 – Meshes and Miller attended the ATLAS Trustee Day. The meeting covered two topics: Library Director evaluations and library finances. Meshes and Miller agreed that the Library is already following most of the recommended practices mentioned in the presentation.
- 7) Notice of Public Hearing for property across from Library – Komala informed the board that on Friday, May 15, 2026, the Library received a certified letter from the Village of Fox River Grove about a public zoning meeting concerning the auto body shop across the street on Lincoln Avenue. The body shop filed an application requesting a special use for motor vehicle sales and an open sales lot. Trustees expressed concern about the current use of trucks with trailers using the Library's driveway to back into their building and whether the sale of cars will increase this usage and traffic, citing the safety of library patrons as a major concern. Trustees can contact Komala for more details. Komala plans to write up an objection on behalf of the Library. Anyone is welcome to make an objection in writing and file with the village clerk in advance or make it verbally at the zoning meeting on May 27, 2026, at 7 p.m. at Village Hall.

TRUSTEE COMMENTS – Gipson encouraged trustees to register for Summer Reading Challenges and noted that logging minutes starts on Friday, May 22, 2026. Miller stated next regular board meeting is scheduled for Tuesday, June 16, 2026, at 6:30 pm at the Library.

ADJOURNMENT – Gipson moved to adjourn at 8:07 p.m. Cooper seconded. All in favor. All ayes. Bunton absent.

The next regular board meeting is scheduled for Tuesday, June 16, 2026, at 6:30 pm at the Library.

Respectfully submitted,

Melanie Augle, President

Stephen Miller, Secretary