

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT
REGULAR MEETING of the BOARD OF TRUSTEES
Tuesday, September 16, 2025, at 6:30 p.m. at the Library, 407 Lincoln Avenue, Fox River Grove

MINUTES

CALL TO ORDER AND ROLL CALL – 6:31 p.m. by President Augle. Cooper, Meshes, Gipson, Miller and Director Komala present. Bunton arrived at 6:42 p.m. Christianson absent.

NEW BUSINESS: ATA Group: 2024-2025 Audit Presentation – Paul Inserra from ATA Group presented the findings of the annual audit. The audit review was declared clean. Inserra stated the Library is in a very good financial position. Meshes moved to accept the audit report for filing. Bunton seconded. Roll call vote. All ayes.

INPUT FROM CITIZENS - Bridgett Kaiser, Adult and Technical Services Manager, and Kelly Johnson, Youth Services Manager, were present

CORRESPONDENCE AND LIBRARY NEWS – All correspondence discussed.

- 1) ALA: Library Card Sign-Up Month 2025 – The Library had several new patrons sign up for Library cards. Youth Services department designed a scavenger hunt to highlight the location of their various collections.
- 2) GazetteXtra: Thin Mint Sprint 2025 – Kaiser said it was a soggy race that was at risk of being cancelled right up until the start time, but the event was able to stay on. Kaiser thanked Meshes and Cooper for volunteering at the race. The Girl Scouts rely on Kaiser and the Running Club to organize and execute the Thin Mint Sprint.
- 3) RAILS Memo: New Legislation Requiring Local Libraries to Stock Opioid Antagonists – Komala noted Live4Lali will be at the September 26, 2025 all-staff meeting to train staff on Narcan usage and provide approved opioid antagonists supplies.

CONSENT AGENDA

- 1) Items to be included in Consent Agenda
 - a. Treasurer's Reports Including Transfer of Funds of up to \$39,500 for August Bills and Payrolls
 - b. Minutes from the June 17, 2025 Regular Board Meeting
 - c. FOIA Information for 2025-2026
- 2) Consent Agenda Approval (voice vote) – Bunton moved to approve. Cooper seconded. Roll call vote. All ayes. Christianson absent.

SPECIAL REPORTS

- 1) Trustee Liaisons – Komala noted the Friends of the Library's Book Sale on November 21 and 22, 2025. Bunton will coordinate the board's contribution to the staff's Pre-Thanksgiving potluck. Bunton will communicate with the managers for direction on what to provide.
- 2) Library Director + District Calendar
- 3) Youth Services
- 4) Adult Services – Augle excited for the makerspace progress. Miller inquired what a makerspace is. Kaiser noted where it will be located and explained some of the items that will be available for patron use.
- 5) IT Services – Komala noted we have a new StratusComm tech on our account. Komala, Kaiser, and Johnson are all impressed with his competency, speed at resolving issues, and communication skills.
- 6) Mobile App

UNFINISHED BUSINESS (all possible action items)

None

NEW BUSINESS (all possible action items)

- 1) Resolution 2025-02 to Determine Estimate of Funds Needed – Komala explained how the 2025- 2026 Estimate of Funds Needed and the Levy go hand in hand, and how the amount was calculated for the resolution. Meshes moved to approve. Gipson seconded. Roll call vote. All ayes. Christianson absent.
- 2) DRAFT Levy Ordinance – Komala explained that because the Library is not planning to levy for the maximum increase allowed, the board can pass the levy ordinance before the EAV

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- reports are finalized from the County. Meshes moved to approve the draft levy. Bunton seconded. Roll call vote. All ayes. Christianson absent.
- 3) Results of Staff Safety & Security Survey – Komala noted 10 of 11 staff members filled out the survey. Overwhelmingly, the staff feels safe at the Library. Komala will discuss the results at the September all-staff meeting.

TRUSTEE COMMENTS – Miller thanked Komala for organizing the staff security survey and Kaiser for organizing the Thin Mint Sprint. Miller noted the next regular board meeting is scheduled for Tuesday, October 21, 2025 at 6:30 p.m. at the Library. The passing of the levy ordinance is planned for this meeting.

ADJOURNMENT – Bunton moved to adjourn at 7:42 p.m. Cooper seconded. All in favor. All ayes. Christianson absent.

The next regular board meeting is scheduled for Tuesday, October 21, 2025 at 6:30 p.m. at the Library.

Respectfully submitted,

Melanie Augle, President

Stephen Miller, Secretary