

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT  
REGULAR MEETING of the BOARD OF TRUSTEES  
Tuesday, June 17, 2025, at 6:30 p.m. at the Library, 407 Lincoln Avenue, Fox River Grove

MINUTES

CALL TO ORDER AND ROLL CALL – 6:31 p.m. by President Augle. Gipson, Miller, Christianson, Meshes, and Director Komala present. Bunton and Cooper absent.

INPUT FROM CITIZENS – Bridgett Kaiser, Adult and Technical Services Manager; Kelly Johnson, Youth Services Manager; and Larry Bailey, maintenance person, were present.

SPRING FACILITY WALKTHROUGH – Komala led the walkthrough of all exterior and interior spaces and pointed out items worked on during the 2024-2025 fiscal year. Komala will look at updating the spreadsheet format used during the walkthrough for next year. Larry Bailey left the meeting at 7:06 p.m.

CORRESPONDENCE AND LIBRARY NEWS – All correspondence discussed.

- 1) Ancel Glink Municipal Minute: Bill Requiring Local Libraries to Stock “Opioid Antagonists” Passes Both Houses of General Assembly
- 2) Attorney Memo: Opioid Medication and Trained Library Staff – Once the law goes into effect, Christianson offered to train the staff and provide the necessary supplies.

CONSENT AGENDA

- 1) Items to be included in Consent Agenda
  - a. Treasurer’s Report Including Transfer of Funds Totaling \$39,000 for May Bills and Two Payrolls
  - b. Minutes from the April 15, 2025 Regular Board Meeting
- 2) Consent Agenda Approval (voice vote) – Meshes moved to approve. Miller seconded. Roll call vote. All ayes. Bunton and Cooper absent.

SPECIAL REPORTS / DISCUSSION

- 1) Trustee Liaisons
- 2) Library Director + District Calendar – Komala hoped the trustees are signed up for the summer reading challenge but reminded them they are not eligible to win any of the prizes. Gipson asked about the leaderboard feature on Beanstack. Miller asked for follow-up on being a collection point for the Cary-Grove Food Pantry. Komala updated that she last left a message for someone at the Food Pantry but has not heard back.
- 3) Youth Services – Augle asked about the Super Space magnetic tiles. Johnson explained that they will be used under supervision during scheduled programs.
- 4) Adult Services
- 5) IT Services – Miller asked how many devices will not be able to upgrade to Windows 11. Komala explained that 10 of the 17 devices can’t support Windows 11 and the ones that can are already on Windows 11. Komala let the board know she purchased 3 new devices with Per Capita Grant money in this fiscal year and has budgeted to buy 2 or 3 more devices in FY 2025-2026. Komala also emphasized that the current computers can still work with Windows 10 for a while once Microsoft support ends in October 2025.
- 6) Mobile App

UNFINISHED BUSINESS (all possible action items)

- 1) 2025 Statements of Economic Interests – Meshes thought she did not receive the email from McHenry County but then located it in her spam folder. She will submit her form.
- 2) March 14, 2025, Executive Order re: IMLS – Komala noted the lawsuit 21 states’ attorneys general filed has been making progress in the courts.

NEW BUSINESS (all possible action items)

- 1) Tentative 2025-2026 Budget & Appropriation Ordinance and Operating Budget – Komala and Treasurer Meshes met to discuss the Tentative B&A and Operating Budget and presented the board with 2 options. The first maximizes what would likely be the allowed maximum increase in the tax extension (roughly matching CPI’s 2.9%). The other is based on a more modest levy (1.5% increase over this year’s tax extension). Komala will update the final B&A to reflect the cash on hand as of 7/1/2025 for the August regular meeting and present the

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board with a 2% and a 2.5% increased levy option for consideration, per the board's request. Miller moved to approve the Tentative 2025-2026 B&A and Operating Budget with the 2.9% levy increase. Gipson seconded. Roll call vote. All ayes. Bunton and Cooper absent.

- 2) Designate Trustees for Semi-Annual Review of Closed Session Minutes - Christianson and Miller volunteered to review the closed session minutes and bring recommendations to the August regular meeting.
- 3) Designate Trustees for Annual Secretary's Board Book Audit – Augle and Gipson volunteered to audit the secretary's board book for the 2024-2025 fiscal year.

TRUSTEE COMMENTS – Gipson asked about volunteering at the FRGML Summer Picnic for All. Kaiser will send an email out to trustees with volunteering options. Gipson, Miller, and Christianson expressed interest in volunteering. Miller thanked Komala for her preparation on the B&A and Operating Budget. Secretary Miller noted there is no regular meeting scheduled for July 2025. The next regular board meeting is scheduled for Tuesday, August 19, 2025, at 6:30 p.m. at the Library. It will include the Budget & Appropriation hearing and ordinance.

ADJOURNMENT – Meshes moved to adjourn at 8:01 p.m. Miller seconded. All in favor. All ayes. Bunton and Cooper absent.

The next regular board meeting is scheduled for Tuesday, August 19, 2025 at 6:30 p.m. at the Library.

Respectfully submitted,

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Melanie Augle, President

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Stephen Miller, Secretary