

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT
REGULAR MEETING of the BOARD OF TRUSTEES
Tuesday, February 18, 2025, at 6:30 p.m. at the Library, 407 Lincoln Avenue, Fox River Grove

MINUTES

CALL TO ORDER AND ROLL CALL – at 6:30 p.m. by President Augle. Bunton, Christianson, Cooper, Green, Miller, Gipson, and Director Komala present.

INPUT FROM CITIZENS – Kelly Johnson, Youth Services Manager was present. Theresa Meshes, candidate on the April 2025 consolidated election ballot, was present to observe the meeting.

CORRESPONDENCE AND LIBRARY NEWS – all correspondence discussed.

1. IMRF Final Notice of Contribution Rates for Calendar Year 2025 – Employer rate had a slight decrease from previous year.
2. McHenry County Levy Confirmation for Tax Year 2024 – The levy was confirmed to the McHenry County Clerk. The tax extension amount should be available mid-March.
3. Attorney Memo: Certification of Library Trustee Candidates – The library will have a full slate on the April 2025 consolidated election ballot. Christianson, Augle, Miller, and Meshes are running uncontested for the 4-year term. Cooper is running uncontested for the unexpired 2-year term.
4. IDOR Memo: 2025 CPI – 2025 CPI rate is 2.9%, down from the previous year's 3.4%.
5. Memo for RAILS Members: Treasurer Bond and Insurance Requirements in Library Laws – The amount of insurance required in lieu of a bond was reduced to not less than 10% of the average amount of the library's operating fund from the previously required 50%. The Library may see some cost savings from this statutory change.
6. Memo for RAILS Members: Libraries and Immigration and Customs Enforcement Questions – Komala is prepared in the event of an I-9 audit. Komala will notify staff that they should follow procedures in the event of Immigration and Custom Enforcement presence in the Library.

CONSENT AGENDA

1. Items to be included in Consent Agenda
 - a. Treasurer's Report Including Last Month's Transfer of Funds Totaling \$70,000 for November & December Bills and Payrolls, plus Transfer of Funds Totaling \$39,000 for January Bills and Payrolls
 - b. Minutes from the October 15, 2024 Regular Board Meeting
2. Consent Agenda Approval (voice vote) – Cooper moved to approve. Bunton seconded. Roll call vote. All ayes.

SPECIAL REPORTS

1. Trustee Liaisons – Augle asked about the intergovernmental agreement with Fox River Grove District 3. Komala noted that in the event that District 3 should need to evacuate the schools, the Library is willing to be a relocation center. The Library has the capacity to hold both schools if necessary. Miller wanted to know how staff schedules are handled in the event of an emergency closing. Komala noted any staff scheduled during an emergency closing get paid for their scheduled hours. Miller asked if the new Redwood housing development on IL Route 22 was in the Library district. Komala confirmed that it is not within the Fox River Grove Public Library District boundaries.
2. Library Director + District Calendar – Komala noted the Winter Reading Challenge boosted the Library's digital resource numbers for users and circulation. Library Lovers Expedition started February 1, 2025. There are 1,700 registered participants so far. The youth and adult services programmers are teaming up to promote Free Comic Book Day on May 3, 2025. Crafts and activities will be family-focused but open to all ages. Trustees were asked to consider volunteering to judge a costume contest as part of the event.
3. Youth Services – Winter Reading Challenge was a big success. Johnson and Jamie Dimmick, Youth Services Programmer, visited both District 3 schools to promote the Challenge. Library Lovers Expedition is in full swing. Dimmick and Kaitlyn Tippery, Youth Services Assistant Programmer, decorated the youth services department in a circus theme. Johnson noted that LLE adults are welcome to check out the YS department decorations.
4. Adult Services – Miller complimented the open feel of adult services with the reconfiguration of

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the furniture.

5. Mobile App – Usage doubled in January.
6. IT Services – Komala noted that 2 more patron computers were replaced. All 4 patron computers are now connected wirelessly to the internet, making it more flexible to relocate the workstations. The wireless connections are faster than the past ethernet connections.

UNFINISHED BUSINESS (all possible action items)

1. 2025 Consolidated Election – There will be a full slate for the April 2025 consolidated election. All positions will be uncontested. Komala has received one public library trustee questionnaire back. Trustees running in the election are encouraged to return completed questionnaires to Komala by March 3 so she may post them to the Library's website before early voting begins on March 17.

NEW BUSINESS (all possible action items)

1. Recommendations for Closed Session Minutes – Cooper and Christianson reviewed the closed session minutes. Cooper moved to open closed session minutes from meetings on January 16, 2024 and February 20, 2024. Gipson seconded. All in favor. All ayes.
2. 2025 Statements of Economic Interests – Trustees were emailed on February 3, 2025 their Statement of Economic Interests form from McHenry County. Reminders will be emailed on March 3 and April 3. Forms must be submitted by April 30.
3. Annual Review of Library Director

EXECUTIVE SESSION: Bunton motioned at 7:03 p.m. to adjourn to Executive Session pursuant to Illinois Compiled Statutes, Chapter 5, Act 120/2 2(c)(3). Cooper seconded. All in favor. All ayes. Topic of discussion was the annual performance evaluation of Library Director Komala.

RETURN TO OPEN SESSION AND ROLL CALL – 8:33 p.m. by President Augle. Bunton, Christianson, Cooper, Green, Miller, Gipson, and Director Komala present.

ACTION AS A RESULT OF EXECUTIVE SESSION – Bunton moved to increase Komala's salary by 5%, the library will cover 80% of medical insurance Plan B for employee + children and 100% of family dental insurance for Komala starting the following fiscal year, effective July 1, 2025. Cooper seconded. Roll call vote. All ayes.

TRUSTEE COMMENTS – Bunton reminded the trustees to check their email for information on LLE staff appreciation. Miller noted the next regular board meeting is scheduled for Tuesday, March 18, 2025, at 6:30 p.m. at the Library.

ADJOURNMENT – Cooper moved to adjourn the meeting at 8:35 p.m. Christianson seconded. All in favor. All ayes.

The next regular board meeting is scheduled for Tuesday, March 18, 2025 at 6:30 p.m.

Respectfully submitted,

Melanie Augle, President

Stephen Miller, Secretary