

## MINUTES

CALL TO ORDER AND ROLL CALL – at 6:35 p.m. by President Agle. Miller, Christianson, Gipson, Bunton, and Director Komala were present. Cooper and Green absent.

INPUT FROM CITIZENS – Bridgett Kaiser, Adult and Technical Services Manager, and Kelly Johnson, Youth Services Manager, were present.

CORRESPONDENCE AND LIBRARY NEWS – None.

### CONSENT AGENDA

1. Items to be included in Consent Agenda
  - a. Treasurer's Report Including Transfer of Funds Totaling \$33,000 for September Bills and Two Payrolls
  - b. Minutes from the August 13, 2024 Regular Board Meeting
2. Consent Agenda Approval (voice vote) – Gipson moved to approve. Christianson seconded. Roll call vote. All ayes. Cooper and Green absent.

### SPECIAL REPORTS

1. Trustee Liaisons – Bunton noted Jon Thoemke's last day is October 18, 2024, if board members want to stop in to say goodbye.
2. Library Director + District Calendar – Komala noted we are 25% through the fiscal year and spending is right on track. Miller asked how the transition to the new payroll vendor was going. Komala responded that it is streamlined with accounting. Bunton asked if there were any issues with getting assigned a new accountant from the firm. Komala responded that financial reports were received on time this month with the new accountant.
3. Youth Services – Night at the Library and Book Buddies were big successes. Johnson said the teens who volunteered for Book Buddies are eager to help again. Bunton received great feedback on the Night at the Library program from other caregivers, and she loved how the kids made a picture frame to bring home.
4. Adult Services – Agle congratulated the Running Club on the success of the Thin Mint Sprint. Kaiser hinted at big ideas for the adult services department in the future.
5. Mobile App
6. IT Services

### UNFINISHED BUSINESS (all possible action items)

1. 2025 Consolidated Election – Komala reminded everyone that the filing period for candidate petitions is November 12 – November 18, 2024 at the Library. She welcomed trustees to encourage friends and neighbors to also run for the library board.

### NEW BUSINESS (all possible action items)

1. Resolution 2024-02 to Determine Estimate of Funds Needed – Komala explained how the 2024-2025 Estimate of Funds Needed and the Levy go hand in hand, and how the amount was calculated for the resolution. Bunton moved to approve. Gipson seconded. Roll call vote. All ayes. Cooper and Green absent.
2. DRAFT Levy Ordinance – Komala is not anticipating any changes from the draft to next month's final levy ordinance, but she will continue to check EAV reports from the county. Miller moved to approve. Christianson seconded. Roll call vote. All ayes. Cooper and Green absent.
3. Library Advocacy: My Public Library Is... – Komala noted this document has talking points to advocate for a library's importance. Gipson noted the PDF file in the packet had distracting formatting and that the printed version was a bit easier to read. Trustees can request a paper copy from Komala.
4. Komala also noted that six new modules have been added to the iLEAD training portal. Trustees can check them out on their own and can expect some of the videos to be shown for trustee

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT  
REGULAR MEETING of the BOARD OF TRUSTEES  
Tuesday, October 15, 2024, at 6:30 p.m. at the Library, 407 Lincoln Avenue, Fox River Grove

training at future board meetings.

TRUSTEE COMMENTS – Gipson wanted to confirm the Friends of the Library Dine-n-Share days: Culver's on October 16, 2024 and Kuwa Sushi on October 17, 2024. Johnson also noted the Rotary Club of Cary-Grove is hosting a fundraiser at Panera on October 17, 2024. Miller asked Komala for clarification of "patron purge." Komala explained it is when inactive patron accounts get reviewed, fines are evaluated, and patron cards expired more than seven (7) years may get removed from our system. Secretary's comments included that the next regular board meeting is scheduled for November 19, 2024 at 6:30 p.m. at the library, which will include the Levy Ordinance.

ADJOURNMENT – Bunton moved to adjourn the meeting at 7:11 p.m. Christianson seconded. All in favor. Cooper and Green absent.

Respectfully submitted,

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Melanie Augle, President

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Stephen Miller, Secretary