

## MINUTES

CALL TO ORDER AND ROLL CALL – 6:31 p.m. by President Augle. Miller, Green, Christianson, Gipson, Bunton, Cooper, and Director Komala present.

INPUT FROM CITIZENS – Bridgett Kaiser, Adult and Technical Services Manager; Kelly Johnson, Youth Services Manager; and Carol Dolan from the Friends of the Library were present. Dolan explained the FOL helps support the Library by providing funding for extra programs and materials that are not explicitly budgeted. The FOL raise funds through book sales, private grants, Dine 'n Share at local restaurants, and selling greeting cards. They will not be selling a calendar this year. She encouraged the board to help with their fundraising efforts by spreading the word of their events and helping at book sales.

CORRESPONDENCE AND LIBRARY NEWS – All correspondence discussed.

1. Daily Herald: Thin Mint Sprint – Cooper praised Kaiser for doing a great job coordinating the race with the Running Club. Kaiser thanked Cooper for volunteering.

## CONSENT AGENDA

1. Items to be included in Consent Agenda
  - a. Treasurer's Report Including Transfer of Funds Totaling \$44,000 for August Bills and Two Upcoming Payrolls
  - b. Minutes from the June 18, 2024 Committee of the Whole Spring Walkthrough Meeting and the June 18, 2024 Regular Board Meeting
  - c. FOIA Information for 2024-2025
2. Consent Agenda Approval (voice vote) – Cooper moved to approve. Gipson seconded. Roll call vote. All ayes.

## SPECIAL REPORTS

1. Trustee Liaisons – Komala noted she and Johnson have already interviewed four candidates for the open youth services assistant programmer position. She also shared that a donation of Panera gift cards was left in the drop box for the “Staff of Fox River Grove Library, Best on the Planet,” according to the anonymous note. She plans to use the gift cards to help cover a portion of the fall staff appreciation lunch.
2. Library Director + District Calendar
3. Youth Services – Augle asked Johnson to explain how the Middle School Craft Club is structured.
4. Adult Services – Augle inquired about the garden club. Kaiser said participant numbers continue to exceed her expectations. Cooper inquired about Running Club members at the Crystal Lake Half Marathon. Kaiser said eight members participated, and she exceeded one end of the race.
5. Mobile App
6. IT Services

## UNFINISHED BUSINESS (all possible action items)

1. 2025 Consolidated Election – Komala reminded trustees running for re-election in the 2025 consolidated election to get the necessary signatures for their petitions. She will send out another reminder before the November filing deadline.

## NEW BUSINESS (all possible action items)

1. ATA Group: Audit Presentation – Paul Inserra from ATA Group presented the findings of the annual audit. The audit review was declared clean. Inserra stated the library is in a very good financial position.
2. RAILS: Illinois Libraries, Agencies of Impact: A Data Study – RAILS put together talking points for library advocacy. There are a lot of statistics. Komala added ALA's library usage “return on investment” calculator to the Library's website.
3. Illinois Secretary of State: Statewide E-Resource Package – Komala provided an update on the EBSCO statewide database package. The Illinois State Library signed a three-year contract, with

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT  
REGULAR MEETING of the BOARD OF TRUSTEES  
Tuesday, September 17, 2024, at 6:30 p.m. at the Library, 407 Lincoln Avenue, Fox River Grove

up to seven one-year renewal options (10 years total), to offer Illinois residents access to EBSCO's 54 databases. Library staff will be trained on it at September's all-staff meeting, and the Library will officially roll out and promote the service to patrons once given the go-ahead.

TRUSTEE COMMENTS – Miller noted that the next regular board meeting is Tuesday, October 15, 2024 at 6:30 p.m. at the Library. The October regular meeting will include a Resolution to Determine Estimate of Funds Needed and the draft Levy Ordinance.

ADJOURNMENT – Bunton moved to adjourn the meeting at 7:37 p.m. Miller seconded. All in favor.

The next regular board meeting is scheduled for Tuesday, October 15, 2024 at 6:30 p.m.

Respectfully submitted,

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Melanie Aogle, President

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Stephen Miller, Secretary