

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT
REGULAR MEETING of the BOARD OF TRUSTEES
Tuesday, November 15, 2022 at 6:30 p.m.

MINUTES

CALL TO ORDER AND ROLL CALL – 6:30 p.m. by President Gipson. Spiek, Cooper, Bunton and Miller present. Also present Director Komala and Adult & Technical Services Manager Kaiser. Augle and Navik absent.

TRUTH IN TAXATION HEARING – Komala reported no changes from the draft Levy Ordinance. No public comment or questions. Board to vote on Levy Ordinance 2022-11-1 tonight.

INPUT FROM CITIZENS – None.

CORRESPONDENCE AND NEWS – All correspondence discussed.

- 1) Levy Ordinance Reminder from Library Attorney
- 2) Fox River Grove Resident, WWII D-Day Veteran, Gets Visit from U.S. Senator

CONSENT AGENDA

- 1) Items to be included in Consent Agenda
 - a. Treasurer's Report Including Transfer of Funds Totaling \$72,000 for October Bills, Anticipated November Bills, and Four Upcoming Payrolls
 - b. Minutes from the September 20, 2022 Regular Board Meeting
- 2) Consent Agenda Approval (voice vote) – Cooper moved to approve. Bunton second. Roll call vote. Spiek, Cooper, Bunton, Miller, Gipson ayes. Augle and Navik absent.

SPECIAL REPORTS

- 1) Trustee Liaisons
- 2) Library Director
- 3) Youth Services – Gipson noted the report was nicely broken up with the added pictures.
- 4) Adult Services - Trustees like the openness of the new layout in Adult Services. Kaiser promoting the library's home delivery service option for our home-bound patrons
- 5) IT Services
- 6) Mobile App – Trustees brainstormed ways to get more patrons to download and use the mobile app.

UNFINISHED BUSINESS (all possible action items)

- 1) COVID-19

NEW BUSINESS (all possible action items)

- 1) Levy Ordinance 2022-11-1 – Following Truth in Taxation Hearing earlier in the evening, no additional comments or questions. Bunton moved to approve Levy Ordinance 2022-11-1. Miller second. Roll call vote. Spiek, Cooper, Bunton, Miller, and Gipson ayes. Augle and Navik absent.
- 2) Capital Needs Study Presentation from Wold Architects – Alison Andrews from Wold presented the findings from the Capital Needs Study. No major issues with the facility were found.
- 3) Serving Our Public 4.0 + Per Capita Grant: 2021 Expenditure Report & 2023 Application – Komala highlighted 3 chapters from Serving our Public 4.0 where the library could improve on. She presented the board the expenditures from the 2021 Per Capita Grant and a draft of the 2023 application.
- 4) Staff Appreciation – Miller expressed his interest to show the board's appreciation for the staff. Komala stated that the budget allows for this under staff development. Komala noted a gift card or bonus would have tax implications whereas a meal/experience would not. Komala will poll the staff for their preferences for day/meal options.
- 5) Designate Trustees for Semi-Annual Review of Closed Session Minutes – Bunton and Miller volunteered to review the Closed Session Minutes.

TRUSTEE COMMENTS – Secretary Spiek noted the next board meeting will be Tuesday, January 17, 2023. At the January meeting, the Collection Development Policy will be reviewed and the 2023 Statement of Economic Interests will be available. Spiek also commented he went to the Cary library to use their passport services and thought it was a great service for a library to offer. Komala noted his comments. Bunton had feedback from a patron who loves the staff and finds them helpful but who also had difficulty navigating the website. Bunton had suggested using the mobile app to the patron. Miller thanked Komala for her time and effort during their meeting concerning staff appreciation. Gipson noted

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that board candidate applications are due by December 19, 2022 by 5 p.m. The first day to return applications is December 12, 2022 at 10 a.m. Candidates who turn in their applications will receive a receipt with a day/time stamp.

ADJOURNMENT – Bunton moved to adjourn at 8:09 p.m. Spiek second. All in favor. Augle and Navik absent.

The next regular board meeting is scheduled for Tuesday, January 17, 2023 at 6:30 p.m.

Respectfully submitted,

Jennifer Gipson, President

Christopher Spiek, Secretary