

MINUTES

CALL TO ORDER AND ROLL CALL – 6:30 p.m. by President Agle. Miller, Cooper, Bunton, Gipson, Green, and Director Komala present. Also present was appointee Karla Christianson.

OATH OF OFFICE – Christianson accepted the trustee appointment and read the oath of office.

INPUT FROM CITIZENS – Bridgett Kaiser, Adult and Technical Services Manager, and Kelly Johnson, Youth Services Manager, were present.

CORRESPONDENCE AND LIBRARY NEWS – All correspondence discussed.

- 1) ATLAS Trustee Day – Trustees should let Komala know if they are interested in attending.

CONSENT AGENDA

- 1) Items to be included in Consent Agenda
 - a. Treasurer's Report Including Transfer of Funds Totaling \$41,000 for March Bills and Two Upcoming Payrolls
 - b. Minutes from the February 20, 2024 Regular Board Meeting
- 2) Consent Agenda Approval (voice vote) – Miller moved to approve. Bunton seconded. Roll call vote. All ayes.

SPECIAL REPORTS

- 1) Trustee Liaisons – Cooper and Komala will meet in May to discuss the Tentative Budget and Appropriations Ordinance. Bunton will not be at the June meeting.
- 2) Library Director – Komala noted that Library Lovers Expedition (LLE) is over and contributed to the increased traffic and used book sales. Agle loves the new vestibule furniture. Bunton relayed patrons' positive comments on the new coffee station.
- 3) Youth Services – Agle loves the color in the report and noted the success of the District 3 art show. Bunton complimented Jamie Dimmick, Youth Services Assistant Programmer, taking over story time.
- 4) Adult Services – Agle loves What's the Buzz. Kaiser noted LLE visitors loved coming into the library. Kaiser and Agle praised the Adult Services staff for being friendly, kind, and going above and beyond during LLE.
- 5) Mobile App
- 6) IT Services – Komala noted there were only three tickets this month, not five. The other two tickets were autogenerated from automated email responses and were quickly closed.

UNFINISHED BUSINESS (all possible action items) - None

NEW BUSINESS (all possible action items)

- 1) Tax Computation Report / DISCUSSION – Komala presented the report to the board and highlighted the 2023 tax dollars the library will collect in 2024. She also noted the new tax rate that will be used to calculate Non-Resident Card fees.
- 2) Non-Resident Cards: Annual Tax Rate Update / APPROVAL – Bunton moved to approve. Gipson seconded. All in favor. All ayes.
- 3) iLEAD Trustee Training: The Differences Between Policies and Procedures / VIDEO – Komala played a training video for the board.

TRUSTEE COMMENTS – Bunton wants the board to consider moving the August 2024 board meeting to the 2nd Tuesday of August to not conflict with District 3's first day of school. Miller enjoyed What's the Buzz on Saturday and praised Kaiser as a phenomenal host. He likes the library's community outreach, including providing eclipse glasses. Miller welcomed Christianson and Green to the board. Miller noted the next regular board meeting is Tuesday, May 21, 2024 at 6:30 p.m. Trustees will schedule the annual spring facility walkthrough for June 2024 at the meeting. Draft dates for the next fiscal year's regular board meetings as well as holiday closures and late openings will be presented at the meeting.

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT
REGULAR MEETING of the BOARD OF TRUSTEES
Tuesday, April 16, 2024, at 6:30 p.m. at the Library, 407 Lincoln Avenue, Fox River Grove

ADJOURNMENT – Bunton moved to adjourn the meeting at 7:13 p.m. Cooper seconded. All in favor. All ayes.

The next regular board meeting is scheduled for Tuesday, May 21, 2024 at 6:30 p.m.

Respectfully submitted,

Melanie Augle, President

Stephen Miller, Secretary