

## MINUTES

CALL TO ORDER AND ROLL CALL – 6:31 p.m. by President Augle. Cooper, Miller, Navik, Gipson, Bunton, and Director Komala present.

INPUT FROM CITIZENS – Kelly Johnson, Youth Services Manager, and Karla Christianson were present.

CORRESPONDENCE AND LIBRARY NEWS – All correspondence discussed.

- 1) IMRF Final Notice of Contribution Rates for Calendar Year 2024 – Employer contribution rate decreased from 2023.
- 2) McHenry County Levy Confirmation for 2023

## CONSENT AGENDA

- 1) Items to be included in Consent Agenda
  - a. Treasurer's Report Including Transfer of Funds Totaling \$33,000 for December Bills and Two Upcoming Payrolls
  - b. Minutes from the October 17, 2023 Decennial Committee on Local Government Efficiency Act Meeting and the October 17, 2023 Regular Board Meeting
- 2) Consent Agenda Approval (voice vote) – Cooper moved to approve. Bunton seconded. Roll call vote. All ayes.

## SPECIAL REPORTS

- 1) Trustee Liaisons – Komala announced the Library swag store is open for staff and trustees and distributed documents with available merchandise. The library will cover up to \$25 per trustee order. Orders are due January 23, 2024.
- 2) Library Director – Cooper inquired about the staff appreciation dinner. Komala reported that the entire staff attended the dinner on January 13, 2024 at Moretti's. Her only regret was not getting a staff picture. Komala also noted the recent staffing changes. There is currently an open Customer Services Clerk position in Adult Services. The open position may not need to be posted as the library has two unsolicited candidates that may qualify for the position.
- 3) Youth Services
- 4) Adult Services – Augle noted the Adult Take & Make gnome craft was gone very fast last month.
- 5) Mobile App
- 6) IT Services

## NEW BUSINESS (all possible action items)

- 1) Recommendations for Closed Session Minutes / APPROVAL – Gipson and Navik reviewed the closed session minutes and recordings. Gipson moved to open closed session minutes from meetings on 6/21/2016, 6/21/2022, and 2/21/2023; maintain closed session minutes from meetings on 11/18/2014 and 7/19/2016; and destroy a verbatim recording from meeting on 6/21/2022. Bunton seconded. All in favor.
- 2) Illinois Energy Contract Renewal / APPROVAL – Gipson moved to continue with the Illinois Energy contract. Miller seconded. All in favor.
- 3) 2024 Statements of Economic Interests – Komala confirmed the list of trustees who will need to file the Statement of Economic Interests to McHenry County. Trustees will receive a link via email from McHenry County to submit the form.
- 4) Plan Annual Review of Library Director – Komala will send out a blank evaluation form to all trustees. Trustees are to bring notes and comments and will meet in closed session at the February 20, 2024 meeting to discuss Komala's performance and compensation.
- 5) Library Lovers Expedition staff appreciation – Bunton wants to have the board and Friends of the Library write notes of gratitude to individual staff members during Library Lovers Expedition which runs February 1 – March 30, 2024. She also will include lip balm as a token

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT  
REGULAR MEETING of the BOARD OF TRUSTEES  
Tuesday, January 16, 2024, at 6:30 p.m. at the Library, 407 Lincoln Avenue, Fox River Grove

gift. Bunton will drop off blank note cards by February 1, 2024 and would like them completed and returned by the next board meeting on February 20, 2024.

UNFINISHED BUSINESS (all possible action items)

- 1) Board of Trustees Vacancy – Candidate Interview – Miller and Bunton interviewed Christianson.

EXECUTIVE SESSION: Bunton motioned at 7:37 p.m. to adjourn to Executive Session pursuant to Illinois Compiled Statutes, Chapter 5, Act 120/2 2(c)(3) For the selection of a person to fill a public office. Gipson seconded. All in favor.

RETURN TO OPEN SESSION AND ROLL CALL – 8:00 p.m. by Augle. Cooper, Miller, Navik, Gipson, Bunton, and Director Komala present.

ACTION AS A RESULT OF EXECUTIVE SESSION – Bunton moved to appoint Paige Green to the open Board Trustee position. Cooper seconded. Ayes: Cooper, Miller, Navik, Gipson, and Bunton. Nays: None. Abstain: Augle. Gipson moved to appoint Karla Christianson in the event Green declines the position. Miller seconded. All in favor. All ayes. Bunton will notify Green and Christianson of the board's decision by January 23, 2024.

TRUSTEE COMMENTS – Miller noted the next regular board meeting is scheduled for Tuesday, February 20, 2024 at 6:30 p.m. and that the Library is closed the previous day for Presidents Day. The February regular meeting will include the annual evaluation of the Library Director and the swearing in of a new board trustee. Bunton reminded the board to have their swag order in by next Tuesday, January 23, 2024.

ADJOURNMENT – Gipson moved to adjourn the meeting at 8:09 p.m. Bunton seconded. All in favor.

The next regular board meeting is scheduled for Tuesday, February 20, 2024 at 6:30 p.m.

Respectfully submitted,

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Melanie Augle, President

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Stephen Miller, Secretary