

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT  
REGULAR MEETING of the BOARD OF TRUSTEES  
Tuesday, September 15, 2020 at 6:30 p.m.

MINUTES

**In accordance with Governor Pritzker's Disaster Proclamation of August 21, 2020, this was a fully online meeting.**

CALL TO ORDER AND ROLL CALL - 6:30 p.m. by President Medina

ROLL CALL – Medina, Gans, Gipson, Campbell, Cooper, Spiek, and Steeves. All via Zoom, all confirmed visual and audio. Jen Thew absent

INPUT FROM CITIZENS - Friends of the Library had nothing to report.

CORRESPONDENCE AND LIBRARY NEWS – All correspondence discussed.

- 1) Email from Ronald Hameetman - Steeves to follow up with Thew to provide a response stating board's position.
- 2) McHenry County Board to consider waiving late fees, penalties on second installment of property taxes
- 3) Extension of Quarantine for items in RAILS delivery - Steeves reported that the quarantine period for materials is increased to 7 days.

CONSENT AGENDA

- 4) Items to be included in Consent Agenda
  - a. Minutes from the August 18, 2020 Board Meeting
  - b. Treasurer's Report Including Transfer of Funds Totaling \$21,000 for August Bills and Two Upcoming Payrolls
- 5) Consent Agenda Approval (voice vote) - Gans moved to approve. Campbell second, voice vote, all ayes.

COMMITTEE REPORTS

- 1) Facility Committee: Will meet Thursday, October 29, 2020, at 10 a.m.
- 2) Budget Committee: Did not meet - Medina indicated will meet in October/November 2020.
- 3) Policy Committee: Did not meet

REPORT OF THE DIRECTOR

- 1) Impact Fees - Steeves shared information about impact fees.
- 2) Census - Steeves discussed the library's promotion to help public fill out census.

SPECIAL REPORTS

- 1) Youth Services – Steeves reported on cross training of staff in adult services and youth services.

UNFINISHED BUSINESS (all possible action items)

- 1) COVID-19- Steeves reported that book drop open 24/7 and looking into a county grant to offset costs.
- 2) 2021 Elections – Medina noted that terms and paperwork available on library webpage and well as in the library.
- 3) Fall Program Registration – Steeves reported patrons are signing up and attending Zoom programming.

NEW BUSINESS (all possible action items)

- 1) Budget & Appropriation Ordinance 2020-9-1 – Gans had an amendment to Certificate of Estimated Revenues. Campbell moved, as amended. Gans second, voice vote, all ayes.
- 2) Audit Presentation – Paul Inserra reviewed the audit financial statements. The audit was clean.

TRUSTEE COMMENTS – Spiek visited Youth Services this week. He was impressed by large ferris wheel and decorations making the space inviting and exciting for the youth.

ADJOURNMENT - Spiek moved to adjourn at 7:26 p.m., Cooper second, voice vote, all ayes.

The next regular board meeting is scheduled for Tuesday, October 20,2020 at 6:30 pm

Respectfully submitted,

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Jeff Medina, President

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Jennifer Thew, Secretary