

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT
REGULAR MEETING of the BOARD OF TRUSTEES
Tuesday, June 18, 2019 at 6:30 pm

MINUTES

CALL TO ORDER - President Medina called the meeting to order at 6:30pm

ROLL CALL - Campbell, Gans, Cooper, Gipson, Thew, Steeves, and Medina. Spiek absent.

INPUT FROM CITIZENS - Deb Miller (FRGML Friend's Representative)

1. Increasing yearly dues from \$10
2. Looking into a social media platform for the organization
3. Next fundraiser: drink koozie with a new Friend's logo potential next venue is Lion's Fest
4. Will resume the fall book sale – Nov 8 & 9
5. Trivia Night at Horseshoe Grill in November
6. Presented former Library Page, Alex
7. Approved donation to FRGML Running Club
8. Approved a sanitizing station for the picture book area
9. Little Free Libraries are doing well based on the re-stocking level

CORRESPONDENCE AND LIBRARY NEWS - all correspondence reviewed

- 1) Having a Library or Café Down the Block Could Change Your Life
- 2) Illinois General Assembly Passes Recreational Marijuana Bill
- 3) Staggering End Dates for Trustee Terms – Illinois State Board of Elections and Illinois State Library
- 4) Mr. Beefy's in Fox River Grove was closed this week, fate unclear
- 5) Library Stories Needed for New Website

CONSENT AGENDA

- 1) Items to be included in Consent Agenda
 - a. Minutes from the May 21, 2019 Board of Trustees Meeting
 - b. Ordinance No. 2019-6-1 Holiday Closings Dates
 - c. Ordinance No. 2019-6-2 Library Board Meeting Dates
 - d. Treasurer's Report
 - i. Accountant Reports for May
 - ii. Transfer Funds Totaling \$66,000 for May Bills and Four Upcoming Payrolls
- 2) Consent Agenda Approval (voice vote) - Gans made a motion to accept the consent agenda. Voice vote: all ayes. Spiek absent.
- 3) Consideration of item(s) withheld for separate action (if any)

Check signers will need to be available around week of July 15th. Steeves to notify when specifics are available.

COMMITTEE REPORTS - reviewed committee reports

- 1) Facility Committee: Did not meet
- 2) Budget Committee: Did not meet
- 3) Policy Committee: Did not meet

Steeves presented policy tracking calendar document

REPORT OF THE DIRECTOR - reviewed the Report of the Director

- 1) Annual Report – discussed draft and Steeves will present final at August meeting
- 2) Circulation Statistics – doing great

SPECIAL REPORTS - reviewed the Youth Services Report

- 1) Youth Services

UNFINISHED BUSINESS (all possible action items)

- 1) Logo – Steeves proposed that we open up voting to the public
- 2) Review of January 2019-June 2019 closed session minutes - closed minutes were reviewed, no items needed to be made public

NEW BUSINESS (all possible action items)

- 1) Draft of FOIA Information for 2019-2020 – discussed committee assignments
- 2) Quantum Sign quote - reviewed quote for sign improvements and maintenance. Campbell made a motion to amend the budget line for special reserves 2019-2020 budget to include \$8,000 for the exterior digital sign update/improvements. Voice vote: all ayes. Spiek absent.
- 3) Sue Coen Audit Quote - Gans made a motion to accept Susan Coen fee of \$5,000 for the yearly audit. Voice vote: all ayes. Spiek absent.

TRUSTEE COMMENTS

Campbell suggested to Friend's representative to attract new members try putting an ad in the rotary directory.

Thew asked about OMA training. Steeves responded that it's online and she will provide the necessary information.

ADJOURNMENT - Gans made a motion to end the meeting at 7:15pm. Voice vote: all ayes. Spiek absent.

Respectfully submitted,

Jennifer Thew, Secretary

Jeffrey Medina, President