

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT
REGULAR MEETING of the BOARD OF TRUSTEES
Tuesday, April 16, 2019 at 6:30 pm

MINUTES

CALL TO ORDER: Anderson called meeting to order at 6:34pm

ROLL CALL: Campbell, Gans, Zurla, Cooper, Thew, Medina, and Steeves.

INPUT FROM CITIZENS: Present: Barb Bailey, Jen Gipson, Kristi Cline, Chris Spiek, and Deb Miller. Kristi Cline asked if there was anything specific the board would want to hear from the Friends liaison at the future board meetings. Director Steeves responded that it was open to what the Friends deem most important to share with the board, and that if anything specific is required, she will let the Friends know.

CORRESPONDENCE AND LIBRARY NEWS - all correspondence reviewed

- 1) FY2019 Per Capita grant: Received full funding from the grant again this year. Will likely be used towards audio visual funds/budget which will free up other budget dollars for other library materials.
- 2) Spring Fling 2019
- 3) Preliminary Notice of Illinois Municipal Retirement Fund Contribution Rate for Calendar Year 2020
- 4) Land Conservancy of McHenry County
- 5) The Illinois Mandatory Retirement Program Is Here to Stay:
FRGML is not currently subject to this due to the size of the Library. For future it is a program that allows employees to contribute and may be a benefit of employment at FRGML.
- 6) Electronic Content Consortium
New consortium that connects our library's consortium directly to Overdrive rather through the 3rd party service of Libraries First.

CONSENT AGENDA

- 1) Items to be included in Consent Agenda
 - a. Minutes from the March 19, 2019 Board of Trustees Meeting
 - b. Treasurer's Report
 - i. Accountant Reports for March
 - ii. Transfer Funds Totaling \$41,675 for March Bills and Two Upcoming Payrolls
- 2) Consent Agenda Approval (voice vote) Campbell made a motion to accept the consent agenda. Voice vote: all ayes.
- 3) Consideration of item(s) withheld for separate action (if any)

COMMITTEE REPORTS

- 1) Facility Committee: Will meet Wednesday, April 24
All are welcome to attend.1
- 2) Budget Committee: Did not meet
- 3) Policy Committee: Did not meet
- 4) Bylaws Revision Committee: Met Tuesday, April 16
Reviewed some draft revisions, agreed to some language changes, will go into a new draft. Timeline for vote in June with August application.
- 5) Board Officer Nominating Committee: Will report at Tuesday, April 16 Board Meeting
A slate of officers was created at April 16th meeting. Campbell proposed the following slate: President: Medina, Vice President: Campbell, Secretary: Thew, and Treasurer: Gans. Voice vote: all ayes

REPORT OF THE DIRECTOR - Reviewed the report of the Director

SPECIAL REPORTS - Reviewed the Special Reports

1) Youth Services

2) Friends Minutes from March

Noted all future meetings will have the Friends Liaison and the minutes will no longer be part of the board packet

UNFINISHED BUSINESS (all possible action items)

1) Friends Policy

Reviewed the Friends Policy and summary of the Memorandum of Understanding between the Fox River Grove Library District and the Friends of the Fox River Grove Public Library which is a mutual understanding between the Library and the Friends towards the common goal of the Library. Cooper moved to pass the policy and the Memorandum. Voice vote: all ayes.

2) Eyes On U proposal

Gans made a motion to accept the Eyes On U proposal for \$2,400 to upgrade the security camera system. Voice vote: all ayes.

NEW BUSINESS (all possible action items)

1) Resolutions honoring outgoing board members

Presented honors to Laura Anderson and Carolyn Zurla for their service to the Fox River Grove Library Board of Trustees and the Fox River Grove community. Voice vote: all ayes.

2) Library advocacy

#fundlibraries

3) Tax Year 2018 Tax Computation Report

Due to the issue with the McHenry County Clerk's database Director Steeves has requested that our Accountant carefully check the tax deposits in the coming year.

4) Non-resident Library Cards

2018 proposed rate is 0.00461480

To compute the yearly fee for a non-resident Library Card the 2018 rate would be multiplied by the Net Taxable Amount of Patron's tax bill by the above rate.

Zurla made a motion to pass the non-resident rate of 0.00461480. Voice vote: all ayes

5) Library Referenda Roundup

TRUSTEE COMMENTS

Campbell questioned January & February invoices from Ringers that were recently received. Director Steeves responded that she thought it was an administrative issue on Ringers end as their sending invoices is not typically so tardy.

Campbell questioned how the Non-Resident Library Card Fee works as far as persons in a household. Director Steeves responded that the non-resident fee would apply per household and is comparable to what residents are paying through their taxes.

Anderson commented about her enjoyment on serving for the board and that she will miss being a board member.

ADJOURNMENT Gans made a motion to adjourn at 7:31pm. Voice vote: all ayes.