

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT  
REGULAR MEETING of the BOARD OF TRUSTEES  
Tuesday, March 19, 2019 at 6:30 pm

MINUTES

CALL TO ORDER - meeting called to order at 6:31pm by President Anderson

ROLL CALL - Campbell, Gans, Zurla, Cooper, Thew, Medina, Steeves and Anderson.

CITIZEN'S INPUT - No citizen input. Citizen present: Jennifer Gipson.

CORRESPONDENCE AND LIBRARY NEWS - all correspondence reviewed

- 1) Bill Would Prohibit Using Funds to Fight Consolidation/Comments from Dan Shea

CONSENT AGENDA

- 1) Items to be included in Consent Agenda
  - a. Minutes from the February 19, 2019 Board of Trustees Meeting
  - b. Minutes from the February 20, 2019 Policy Committee Meeting
  - c. Minutes from the February 21, 2019 Budget Committee Meeting
  - d. Treasurer's Report
    - i. Accountant Reports for February
    - ii. Transfer Funds Totaling \$39,000 for February Bills and Two Upcoming Payrolls
- 2) Consent Agenda Approval (voice vote) - Medina made a motion to approve the consent agenda. Voice vote: All ayes.
- 3) Consideration of item(s) withheld for separate action (if any)

COMMITTEE REPORTS

- 1) Facility Committee: Did not meet
  - meeting with new board members and Larry Bailey April 24 to do a tour of facility and review upcoming items
- 2) Budget Committee: Met February 21, 2019
  - main items discussed: increase in minimum wage, upcoming IMRF, upcoming facility maintenance
- 3) Policy Committee: Met February 20, 2019
  - meeting between board and Friends in the continuation of memorandum of understanding between Library and Friends of the Library

REPORT OF THE DIRECTOR - reviewed the report of the Director

- 1) Eyes On U Security
  - TBD, waiting for clear weather for camera adjustment
- 2) New website
  - new site is up and running, very mobile friendly

Update on water main on exterior of building: issue was resolved by the Village Monday, March 18. Broken public water main was discovered after interior repair completed by Black Diamond when water was turned back on by Village on Friday, March 15.

SPECIAL REPORTS - reviewed the Special Reports

- 1) Youth Services
- 2) Friends Minutes from February
  - Action Item: asking for board member volunteers for upcoming Book Sale

UNFINISHED BUSINESS (all possible action items)

- 1) 2023 Plan and Building Maintenance Checklist - Gans made a motion to accept the 5 year plan as a guiding principle. Voice vote: all ayes.
- 2) Appointments for Adhoc Bylaws Revision Committee and Board Officer Nominating Committee

-Anderson nominated

Nominating Committee: Campbell, Gans, Medina – will coordinate together

Bylaw committee: Cooper and Thew – Steeves will coordinate

NEW BUSINESS (all possible action items)

- 1) Increase Librarian Account Balance from \$2500 to \$5000 – Campbell made a motion to increase the Librarian account balance from \$2500 to \$5000. Gans seconded. Voice vote: all ayes
- 2) Parking Lot Repair - Campbell made a motion to accept the parking lotVoice vote: all ayes
- 3) Insurance Renewal - Gans made a motion to accept the current bid for \$6,033 in regards to the 2019-2020 Insurance policy coverage. Voice vote: All ayes.

TRUSTEE COMMENTS

Gans commented regarding insurance to raise the coverage amount to \$2,000,000 per occurrence in regards to the General Liability coverage. Steeves will investigate for next fiscal year.

ADJOURNMENT -Cooper made a motion to adjourn meeting at 7:05pm. Voice vote: All ayes.