

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT
REGULAR MEETING of the BOARD OF TRUSTEES
Tuesday, September 18, 2018 at 6:30 pm

MINUTES

CALL TO ORDER - Anderson called meeting to order at 6:34pm

ROLL CALL - Cooper, Gans, Campbell, Zurla, Thew, Steeves, Anderson. Medina absent.

CITIZEN'S INPUT - No citizens input. Citizen's present: Kristi Cline, Barb Bailey, Ken Frank, and Fred Schuster.

CORRESPONDENCE - all correspondence reviewed

- 1) Libraries Under Attack in McHenry County Political Realm
- 2) Amazon Should Replace Local Libraries to Save Taxpayers Money
- 3) Why a (Now-Deleted) Op-Ed about Replacing Libraries with Amazon Blew Up the Internet
- 4) We'll Keep Filing FOIAs and Circle the Building, Too
- 5) Fox River Grove Trustees Approve Permit for Bettendorf Castle Tours
- 6) Fox River Grove Board Oks Use of Eminent Domain to Acquire 10 Properties
- 7) Changes to Non-Resident Library Fees
- 8) Audit Accounting Update

CONSENT AGENDA

- 1) Items to be included in Consent Agenda
 - a. Minutes from the July 17, 2018 Board of Trustees Meeting
 - b. Minutes from the July 18, 2018 Budget Committee Meeting
 - c. Minutes from the July 16, 2018 Policy Committee Meeting
 - d. Audit Agreement
 - e. Treasurer's Report
 - i. Accountant Report
 - ii. Transfer Funds Totaling \$15,000 for August Bills and Two Upcoming Payrolls
- 2) Consent Agenda Approval (voice vote) - Campbell moved to approve the consent agenda. Voice vote: All ayes. Medina absent.
- 3) Consideration of item(s) withheld for separate action (if any) - no items withheld for separate action

COMMITTEE REPORTS - reviewed committee reports, including revised policies from Policy Committee and new Credit Card policy from Budget Committee

- 1) Facility Committee: Did not meet
- 2) Budget Committee: Met July 18, 2018
- 3) Policy Committee: Met July 16, 2018

REPORT OF THE DIRECTOR - reviewed report

SPECIAL REPORTS - reviewed YS report, will continue to be highlighted under special reports

- 1) Youth Services

UNFINISHED BUSINESS (all possible action items)

- 1) Renovations
 - a. Contractors/Architect Ken Frank & Fred Schuster reviewed renovations.
 - b. A punch list was created for items that still need to be fully completed
 - i. Major Items: New bathroom (upstairs): sensor faucet, door hanging, toilet flushing correctly, changing table, lower top level of light switches that were moved,
 - c. Elevator Panel will need to be replaced in order to get the functionality Library requires
 - i. State Elevator Inspection scheduled for 9/20/18
 - ii. Elevator will be operational after the inspection
 - iii. New panel will not affect use of elevator
 - d. Campbell questioned Fred Schuster regarding aspects of the project being held up
 - e. Anderson asked when we can expect the project to be 100% completed. Fred – 2 weeks?
 - f. Anderson commented on Superintendent, Darrell's work and great assistance
 - g. Schuster & Frank to attend next board meeting on October 16th

- 2) Lions Fest - Steeves reported we made \$180 from selling ice cream
- 3) Barnes & Noble fundraiser - will be held Sunday, December 9th

NEW BUSINESS (all possible action items)

- 1) Friends of the Library Organization - looking to explore the Friends goals and communication between the Friends and the direction the library is heading
- 2) Per Capita Grant – Text Review and Disability Awareness Training – Cooper will watch video, Steeves will email info to her
- 3) MailChimp e-newsletter schedule - during closure the e-newsletter frequency was increased to weekly, going to biweekly newsletters instead of back down to monthly.
- 4) Trustee Training Resources - Campbell shared document with links for opportunities for training videos through RAILS
- 5) 2019 Trustee Elections - today is first day candidates to start collecting signatures.

TRUSTEE COMMENTS - no trustee comments

During trustee comments Friend's member Barb Bailey asked how they get on the next board meeting agenda, can an email be sent? Steeves replied that she would be in communication with the Friends about their future role with the Library.

ADJOURNMENT - Gans made a motion to adjourn meeting at 7:40pm. Voice vote: All ayes. Medina absent.