

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT  
Policy Committee Minutes  
Wednesday, February 20, 2019 at 6:30 p.m.

ROLL CALL – Call to order 6:30pm. Cooper, Anderson, Steeves present. Thew and Zurla absent.

CITIZENS INPUT – Kristie Cline, Jeanne Dalgety, Cari Fredrick, and Katie Jacobs (all offices of the Friends of FRGML) in attendance to review the documents on the agenda. Jamie Gehin, FRGML Adult Services Librarian and Friends liaison, took minutes.

OLD BUSINESS (all possible action items)

- A. Friends Policy and Memorandum of Understanding
  - a. Policy: Question of frequency of MOU review was discussed. Consensus reached for biannual review.
  - b. MOU: Steeves read through each line of the draft provided by the board. Friends had prepared comments and questions; each was discussed until consensus was reached on all items.
  - c. Next steps: Steeves will incorporate changes as discussed and email copies for review to all present parties, as well as absent policy committee members. Revisions will go out at least one week in advance of next Friends meeting. Any other revisions will be handled through electronic communication. Plan is for Friends to attend the April board meeting to witness board passage of policy.
  - d. Friends are in the process of amending their bylaws at an annual meeting this fall. Friends and Steeves will communicate as to whether any adjustments to MOU will be in order following bylaws amendment.

ADJOURNMENT – Cooper moved to adjourn at 7:40pm. All ayes.