

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT
Policy Committee Minutes
Monday, July 16, 2018 at 6 pm

ROLL CALL – Call to order 6:01pm. Zurla, Anderson, Cooper, Thew, Steeves

CITIZEN'S INPUT – n/a

OLD BUSINESS (all possible action items)

- A. Extended Leave Policy approved in January 2018 Supersedes FMLA, Maternity, and Leave of Absence Policies – confirmed understanding that extended leave policy supersedes all three of these previous policies

NEW BUSINESS (all possible action items)

- A. Updated Employment Application to Comply with Illinois Juvenile Court Act Effective January 1, 2018 (information only) – Steeves showed that newly required text about juvenile records is on the FRGML application form
- B. Program Participation Policy Revision
- C. Circulation Policy Revision
- D. Exam Proctoring Policy Revision
- E. Home Services Policy Revision
- F. Internet Policy Revision
- G. Meeting Room Policy Revision
- H. Notary Service Policy Revision
 - Discussed items B-H, which came up for revision when considering providing services to residents of areas unserved by any library. Cooper moved to pass all, all ayes.
- I. Reference Policy (new)
 - Discussed that libraries frequently create these policies to (1) help non-MLIS staff understand reference service, and (2) to help patrons understand limits of what can be provided. Cooper moved to pass all, all ayes.
- J. Alcohol Policy (new)
 - Discussed key points of the policy and how to implement. Anderson will make a recommendation at the next board meeting to pass the resolution.

ADJOURNMENT – 6:26pm