

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT
REGULAR MEETING of the BOARD OF TRUSTEES
Tuesday, October 17, 2017 at 6:30 pm

MINUTES

CALL TO ORDER-President Laura Anderson called the meeting to order at 6:40 p.m.

ROLL CALL-Campbell, Anderson, Gans, Zurla, Thew, Medina, and Steeves. Cooper absent..

CITIZEN'S INPUT-No citizens present.

CORRESPONDENCE

- 1) Wire of Cash from Ehlers Investments to BMO Harris-Money was left over from cashing CD.

CONSENT AGENDA

- 1) Items to be included in Consent Agenda
 - a. Minutes from the September 19, 2017 Board of Trustees Meeting
 - b. Resolution naming Director as primary FOIA/OMA officer and adding Assistant to the Director as backup- Campbell will move to take out of consent agenda. Gans moves for rest of consent agenda, Zurla seconded. Roll call vote: All ayes. Cooper absent.
 - c. Treasurer's Report
 - i. Accountant Report
 - ii. Transfer Funds Totaling \$34,500 for September Bills and Two Upcoming Payrolls
- 2) Consent Agenda Approval (voice vote)-That we include the consent agenda taking out resolution naming director as primary FPIA/OMA officer Gans motioned, Zurla seconded. Roll call voted: All ayes. Cooper absent.
- 3) Consideration of item(s) withheld for separate action (if any)-Campbell discussed resolution. Will be tabled to next meeting. Will split FPIA and OMA Officer.

COMMITTEE REPORTS

- 1) Facility Committee: Met at 6pm, Tuesday, September 19- Crack was filled where there was water coming in. Power outage on Sunday. Affected 3 computers which we were changing out anyway.
- 2) Budget Committee: Did not meet
- 3) Policy Committee: Did not meet

REPORT OF THE DIRECTOR

- 1) Movers & Shakers 2018-Nominate Nicole Steeves for Movers & Shakers 2018 beginning of November. Next staff development day will include Red Cross teaching CPR.

SPECIAL REPORTS – Minutes of the September 13, 2017 Friends of the Library Meeting. Book sales is happening November 3 and 4.

UNFINISHED BUSINESS

- 1) ILA Trustee Day –Anderson, Campbell, Zurla and Gans went to meeting.
- 2) Per Capita Grant Requirement – Safety training. Staff and Board members are required to take this training. Staff has had the training. Board can take this training on November 15th but watch at their own time before end of November.
- 3) Critical Facilities Plan-The Board discussed what was needed to make this presentation a success. Need to have copies of what my tax bill covers regarding the library. Will include what the library does for the community. Reviewed menu. Board members need to be at library at 12:00 p.m . on Saturday, October 21 for the meeting that starts at 12:30 p.m..

NEW BUSINESS (all possible action items)

- 1) Building & Maintenance Fund Levy Ordinance-Does not make any sense to vote on this.

TRUSTEE COMMENTS – Campbell brought up that Nicole Steeves is not comfortable being project manager for the renovation. Campbell recommends that we hire a project manager. Medina said it should be involved in the bid for the renovation of the library.

EXECUTIVE SESSION- None

ADJOURNMENT- Gans makes a motion to adjourn at 7:41 p.m. Vote: All ayes. Cooper absent.