

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT
REGULAR MEETING of the BOARD OF TRUSTEES
Tuesday, May 15, 2018 at 6:30 pm

MINUTES

CALL TO ORDER - Anderson called meeting to order at 6:34pm

ROLL CALL - Campbell, Gans, Zurla, Cooper, Medina, Steeves, and Anderson. Thew absent.

CITIZEN'S INPUT - no citizens present

CORRESPONDENCE - all correspondence reviewed

- 1) Morton Library will close for a "refresh" project
- 2) Library reopening after construction
- 3) FY2018 Per Capita Grant
- 4) 2018 Distribution Dates for 2017 Taxes
- 5) Chase Credit Limit Increase
- 6) 2018 Alterations Fox River Grove Memorial Library
- 7) Taxes to Barrington Library

CONSENT AGENDA

- 1) Items to be included in Consent Agenda
 - a. Minutes from the April 17, 2018 Board of Trustees Meeting
 - b. Minutes from the April 30, 2018 Facilities Committee Meeting
 - c. Treasurer's Report
 - i. Accountant Report
 - ii. Transfer Funds Totaling \$44,000 for April Bills and Two Upcoming Payrolls
- 2) Consent Agenda Approval (voice vote) - Campbell moved to approve the consent agenda. Roll call vote: all ayes. Thew absent.
- 3) Consideration of item(s) withheld for separate action (if any) - no additional items withheld for separate action.

COMMITTEE REPORTS

- 1) Facility Committee: Met Monday, April 30
 - Reviewed committee minutes
 - Reviewed results from survey regarding future projects
- 2) Budget Committee: Did not meet
- 3) Policy Committee: Did not meet – next meeting Wednesday, June 13, 2018, 6:00 pm

REPORT OF THE DIRECTOR - reviewed report

- 1) Recent Incident Reports (possible action item)
 - Update: patron barred from Library (for 30 days) for violating patron conduct policy
- 2) TIF Meeting – Steeves gave overview
- 3) Food for Fines – Steeves gave overview and thanked staff and board for agreeing to create a great new plan

SPECIAL REPORTS – Minutes of the April 11, 2018 Friends of the Library Meeting - reviewed meeting minutes

UNFINISHED BUSINESS (all possible action items)

- 1) Library Renovations
 - Asbestos Inspection Results
 - Reviewed two areas that tested positive with asbestos – will be removed during construction when no patrons or staff present
- 2) Grand Reopening
 - Cake idea presented for Grand Reopening
 - Mini committee created: Anderson, Campbell, Gans, and Zurla
- 3) Library Cookout
 - Reviewed details of upcoming event
- 4) Soon To Be Famous Author Heather Bentley
 - Steeves to arrange sending flowers

NEW BUSINESS (all possible action items)

- 1) 100K Notifications and EAV Projections Form - reviewed notification, will continue to receive all
- 2) ISBS Copier Proposal - Gans made a motion to accept the proposal for the rental of the ISBS copier. Voice vote: all ayes. Thew absent.
- 3) TBS Pay Tower Proposal - Medina made a motion to proceed with the procurement of the TBS Kiosk Print Tower. Voice vote: all ayes. Thew absent.
- 4) Library hours, holidays, and closures for 2018-2019 - reviewed closures noting changes for Christmas Eve and New Years Eve. Steeves to write ordinance for review at June board meeting.
- 5) Review of January 2018-June 2018 closed session minutes - no closed session meeting minutes to review.

TRUSTEE COMMENTS - no trustee comments

EXECUTIVE SESSION - no executive session

ADJOURNMENT - Anderson adjourned meeting at 7:21pm