

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT
REGULAR MEETING of the BOARD OF TRUSTEES
Tuesday, March 20, 2018 at 6:30 pm

MINUTES

CALL TO ORDER - Anderson called meeting to order at 6:31pm

ROLL CALL - Campbell, Gans, Zurla, Cooper, Medina, Steeves, and Anderson. Thew absent.

CITIZEN'S INPUT - no citizens present

CORRESPONDENCE - all correspondence reviewed

- 1) Woodstock Woman Charged with Stealing more than \$2K worth of Material from Algonquin Library
- 2) TD Ameritade Standing Letter of Authorization
- 3) LCD Price-Fixing Settlement
- 4) Collection of 2017 Real Estate Taxes in 2018

CONSENT AGENDA

- 1) Items to be included in Consent Agenda
 - a. Minutes from the February 20, 2018 Board of Trustees Meeting
 - b. Minutes from the March 9, 2018 Annexation Review Committee Meeting
 - c. Treasurer's Report
 - i. Accountant Report
 - ii. Transfer Funds Totaling \$36,000 for February Bills and Two Upcoming Payrolls
- 2) Consent Agenda Approval (voice vote)
Campbell moved to approve the consent agenda. Roll call vote: all ayes, Thew absent
- 3) Consideration of item(s) withheld for separate action (if any)

No additional items withheld for separate action

COMMITTEE REPORTS

- 1) Facility Committee: Did not meet – next meeting Monday, April 30, 11:30 am
- 2) Budget Committee: Did not meet – next meeting Tuesday, April 3, 2:00 pm
- 3) Policy Committee: Did not meet
- 4) Annexation Review Committee: Met March 9, 2018
 - Cooper presented findings for possible annexation of Venetian Gardens
 - Action items – Gans to research the estimated value of annexation area; Cooper to continue researching annexation law; Steeves to research legal fees

REPORT OF THE DIRECTOR

- 1) Social Media Safety – Steeves looking into programming to complement offering from District 3
- 2) FRG Fireworks – several board members volunteered
- 3) School Library Journal article – exciting to see staff recognized for their great work

SPECIAL REPORTS – Minutes of the February 14, 2018 Friends of the Library Meeting

Anderson reviewed highlights of Friends Board Meeting Minutes

UNFINISHED BUSINESS (all possible action items)

- 1) Critical Facilities Plan
 - a. March 5 Meeting with Construction Manager and Architect
Steeves reviewed meeting with Construction Manager and Architect
 - b. Board Responsibilities
Action Item: be prepared for bid packets and emergency board meetings to keep with timeline for renovation project
- 2) Architect Agreement
Steeves reviewed Architect agreement including exclusion of quiet meeting room at this time

NEW BUSINESS (all possible action items)

- 1) Insurance Renewal

Gans made a motion to renew insurance as presented: Voice vote: all ayes, Thew absent.

- 2) Trustee Webinar: "Toward Tech Savvy Trustees" – trustees will see Steeves if needed
- 3) LACONI Trustee Banquet
Potential attendees: Zurla and Campbell

TRUSTEE COMMENTS - no Trustee Comments

EXECUTIVE SESSION - no executive session

ADJOURNMENT - Cooper made motion to adjourn meeting at 7:39pm. Thew absent.