

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT  
REGULAR MEETING of the BOARD OF TRUSTEES  
Tuesday, July 17, 2018 at 6:30 pm

MINUTES

CALL TO ORDER – Anderson called the meeting to order at 6:27pm

ROLL CALL - Anderson, Gans, Medina, Zurla, Cooper, Thew, and Steeves. Campbell absent. Visitors: Karin Goczkowski, Ken Frank and Fred Schuster.

CITIZEN'S INPUT - no citizens present

CORRESPONDENCE - all correspondence reviewed

- 1) Fox River Grove Continues Pursuit for Downtown Redevelopment
- 2) Fox River Grove wants to acquire 10 downtown properties to spur development
- 3) Friends of the Parks
- 4) "Bless the Libraries"
- 5) Drunken driver crashes into Blue Island library

CONSENT AGENDA

- 1) Items to be included in Consent Agenda
  - a. Minutes from the June 19, 2018 Board of Trustees Meeting
  - b. Updated FOIA Text FY1819
  - c. Tentative Budget & Appropriation Ordinance 2018-7-1
  - d. Treasurer's Report
    - i. Accountant Report
    - ii. Transfer Funds Totaling \$90,000 for June and July Bills and Four Upcoming Payrolls
- 2) Consent Agenda Approval (voice vote) - Voice vote: All ayes. Campbell absent.
- 3) Consideration of item(s) withheld for separate action (if any) - no items withheld for separate action

COMMITTEE REPORTS

- 1) Facility Committee: Did not meet
- 2) Budget Committee: Next Meeting July 18, 2018
- 3) Policy Committee: Met July 16, 2018 - reviewed revised policies that were approved in committee meeting

REPORT OF THE DIRECTOR - reviewed report

SPECIAL REPORTS – n/a – no Friends of the Library Meeting in July

UNFINISHED BUSINESS (all possible action items)

- 1) Renovations
  - a. Construction Bids -
    - i. GC went over bids received
    - ii. Gans made a motion to accept the Bid for Package B – General Construction includes a contingency allowance of \$3,000.00 and Bid Package C – Flooring includes a contingency allowance of \$18,000, both from Builders Land. Voice vote: All ayes. Campbell absent.
  - b. Furniture – presentation by Karin Goczkowski, Assistant to the Director
    - i. Presentation given by Karin Goczkowski
    - ii. Questions from board addressed by Goczkowski
  - c. Grand Reopening
    - i. Suggested date of Friday, September 29<sup>th</sup> - evening event for adults
- 2) LionsFest reminder
  - a. Saturday, September 8<sup>th</sup>. FRGML will sell Blizzards similar to previous years (except 2017)
- 3) Barnes & Noble fundraiser
  - a. Sunday, December 9th

NEW BUSINESS (all possible action items)

- 1) Alcohol Policy and Resolution
  - Medina made a motion to move to accept Resolution No 2018-6-1. Voice Vote: All ayes
- 2) Audit of Board Records

- Thew & Cooper agreed to review board records for audit again this year. Steeves to make contact for specific time.
- 3) ILA Trustee Day – Thursday, October 11, 2018 – Board members may attend at their own expense
  - 4) Board Contact Info Review
    - Asked board members to review their contact info and advise Steeves of changes
  - 5) Director Annual Review
    - Anderson to send out review form to board members to be filled out and ready to present at the December board meeting

TRUSTEE COMMENTS - no additional trustee comments

ADJOURNMENT – Gans made a motion to adjourn meeting at 7:25pm. Voice vote: All ayes. Campbell absent.