

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT
REGULAR MEETING of the BOARD OF TRUSTEES
Tuesday, January 15, 2019 at 6:30 pm

MINUTES

CALL TO ORDER - Anderson called meeting to order at 6:36pm

ROLL CALL: Campbell, Gans, Zurla, Cooper, Thew, Medina, Steeves and Anderson.

CITIZENS INPUT – Citizens present: Jen Gipson

CORRESPONDENCE AND LIBRARY NEWS - Reviewed all correspondence

- 1) Press releases: Barnes & Noble fundraiser, levy decrease
- 2) FRG News – Village trustee resigns, Culver's, District 3 Renovation
- 3) Library News: Go to the Library for Democracy, Public is Better Off When Libraries are "Risk Averse" about Tech
- 4) Thank you notes – United Way, TLS Veterans, Sarah Edwards
- 5) Final IMRF Rate Notice for 2019

CONSENT AGENDA

- 1) Items to be included in Consent Agenda
 - a. Minutes from the November 20, 2018 Board of Trustees Meeting
 - b. Minutes from the January 7, 2019 Policy Committee Meeting
 - c. Ordinance 2018-9-1 Final Budget for 2018-2019 Fiscal Year
 - d. Treasurer's Report
 - i. Accountant Reports for November and December
 - ii. Transfer Funds Totaling \$28,000 for December Bills and Two Upcoming Payrolls
- 2) Consent Agenda Approval (voice vote) - Gans made a motion to approve the consent agenda. Voice vote: All Ayes.
- 3) Consideration of item(s) withheld for separate action (if any) - no items withheld for separate action

COMMITTEE REPORTS

- 1) Facility Committee: Did not meet
- 2) Budget Committee: Did not meet
- 3) Policy Committee: Met January 7, 2019 – working on next meeting re: Friends policy.

REPORT OF THE DIRECTOR - reviewed the report of the Director

- 1) Security Cameras - possibility to link our security cameras to the Police department (remote access for Police dept)

Action item: Steeves to investigate the details of putting the remote access into action (cost, logistics, etc)

SPECIAL REPORTS - Reviewed the YS report for December & January and meeting minutes from Friends November meeting

- 1) Youth Services
- 2) Friends Minutes from November

UNFINISHED BUSINESS (all possible action items)

- 1) 2023 Plan -
 - other local director recommended hiring a lawyer when TIF moneys are available to be drawn from (to keep in mind for future expenses)
 - review of items on draft to make sure they are logical in light of potential future plumbing needs
 - consideration of bundling services for future project to get right GC and quality of labor

Action item: revision of draft to include information from plumber. Looking towards a strategic plan that encompasses the Library vision and goals for the future.
- 2) April 2019 Election - election is first Tuesday in April with winning candidates to start term in May 2019.

Action Item: plan for special early meeting in May to go over by-laws and assign officers

NEW BUSINESS (all possible action items)

- 1) IMRF Form 6.75 Suggested Resolution to Include Cash Payments Related to Health Insurance as IMRF Earnings - reviewed updated resolution and how it may impact Library
- 2) Amendment to Local Government Professional Services Selection Act - reviewed
- 3) ILA Legislative Breakfast - Zurla, Campbell, and Steeves to attend
- 4) 2019 Statement of Economic Interest Notifications - all current board members need to fill out form (most online)
- 5) Library Journal 2018 Star Ratings - reviewed and compared to 2017
- 6) Annual Review of the Library Director - Steeves to email review sheet to leave more room for comments/feedback. All board members to bring completed version to next month's meeting. Medina to type up during executive session at next meeting.
- 7) Black Diamond Water Heater and Pump Proposal - recent plumbing issue brought to light possible future degradation of plumbing. Steeves to look into a survey by plumber.

-Proposal #1 work was completed and check was written.

-Proposals #2 & #3 are needing approval. Gans made a motion to approve Proposal #2 & #3. Voice vote: All ayes.

TRUSTEE COMMENTS

Gans comment – are we still using the vendor to monitor the CDs? Steeves replied that item is on the agenda for the next budget meeting.

ADJOURNMENT - Zurla made a motion to adjourn. Meeting adjourned by Anderson at 7:38pm