

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT
REGULAR MEETING of the BOARD OF TRUSTEES
Tuesday, February 19, 2019 at 6:30 pm

MINUTES

CALL TO ORDER - Anderson called meeting to order at 6:32pm

ROLL CALL - Campbell, Gans, Cooper, Medina, Thew, Steeves and Anderson. Zurla absent.

CITIZENS INPUT - No citizen input. Citizens present: Jennifer Gipson, Christopher Spiek

CORRESPONDENCE AND LIBRARY NEWS - all correspondence and Library news reviewed

- 1) Ingram Buys B&T Entertainment Division
- 2) Important Changes to the Prevailing Wage Act
- 3) Underwood, Casten Call for IRS to Help with Local Tax Burden
- 4) Rep. McSweeney Introduces Bill Seeking to Reduce Tax Levies by 10 Percent Over 2 Years
- 5) Minimum Wage Law Update
- 6) ILA Congratulatory Letter
- 7) Daily Herald – Culver's

CONSENT AGENDA

- 1) Items to be included in Consent Agenda
 - a. Minutes from the January 15, 2019 Board of Trustees Meeting
 - b. Treasurer's Report
 - i. Accountant Reports for January
 - ii. Transfer Funds Totaling \$46,000 for January Bills and Two Upcoming Payrolls
- 2) Consent Agenda Approval (voice vote) - Campbell made a motion to approve consent agenda. Voice vote: All ayes. Zurla absent.
- 3) Consideration of item(s) withheld for separate action (if any) - no items withheld for separate action.

COMMITTEE REPORTS

- 1) Facility Committee: Did not meet – Steeves will arrange spring building walkthrough for current committee plus board candidates soon
- 2) Budget Committee: Next Meeting Thursday, February 21 – will discuss draft budget and Illinois minimum wage increase
- 3) Policy Committee: Next Meeting Wednesday, February 20 – meeting will include Friends leadership to discuss policy and Memorandum of Understanding

REPORT OF THE DIRECTOR - reviewed the report of the Director

- 1) ILA Reporter – Board enjoyed nice comments from patrons about the recent renovation.

SPECIAL REPORTS Reviewed the YS report for January and meeting minutes from Friends January meeting

- 1) Youth Services – Board appreciates robust youth programming
- 2) Friends Minutes from February

UNFINISHED BUSINESS (all possible action items)

- 1) 2019 Election - election for 2 board seats this Spring – Steeves has received ballot confirmation from County Clerk
- 2) Security Camera Updates - coordinating with Eyes on U company to move camera, weather dependent
- 3) Special Reserve Expense Review - reviewed Special Reserve Expense Review, discussed potential upcoming expenditures
- 4) Black Diamond Proposal - Gans made a motion to approve the Proposal (Proposal #4) for replacing the main water supply line for \$1,175. Voice vote: All ayes. Zurla absent.
- 5) Completing YS Furniture Purchase from Renovation - Medina made a motion to approve the order from Demco for new furniture for YS department for \$2,339.56. Voice vote: All ayes. Zurla absent.

NEW BUSINESS (all possible action items)

- 1) Biannual Bylaws Review - reviewed example from Fox River Valley Library. Action items: for March agenda (1) adding item to appoint Nominating Committee and (2) review of Bylaws.

TRUSTEE COMMENTS

Gans comment regarding special budget reserve to start looking for new staff chairs. Action item: Steeves will begin process to look for new staff chairs. Anticipating quantity of 10 needed.

Campbell shared recent experience at ILA Presidents' Day Legislative Breakfast event where patrons shared their Library experiences, library usage statistics in IL, and met with other local Library staff and supporters for a Library legislature event.

Gans made a motion to adjourn regular session to go into executive session for the purpose of the review of the Library Director at 7:29pm. The board announced that there would be no further regular business conducted nor votes taken following the executive session. Citizens Jen Gipson and Chris Spiek, Director Steeves, and Board Scribe Erica Jensen departed the meeting space.

EXECUTIVE SESSION: Pursuant to Illinois Compiled Statutes, Chapter 5, Act 120/2 for 2. (1) For the appointment, employment, compensation, performance or dismissal of specific employees of the public body.

Gans moved to close executive session, reopen regular session, and adjourn at 8:28 pm. Ayes: 6 Nays: 0 Absent 1.